

Hiring: SDGs Campaign Officer

Deadline: 6th January 2024

About Coalition 2030

The 17 Sustainable Development Goals and their underlying targets are the driving force behind the groundbreaking global declaration adopted in 2015: [Transforming Our World: The 2030 Agenda for Sustainable Development](#). In 2015, Ireland, along with all other UN Member States signed up to achieve the 17 SDGs by 2030.

Coalition 2030 is Ireland's advocacy and engagement coalition for the SDGs. We advocate for improved integration of the SDGs into all government processes at national and local level so that they are achieved by 2030.

Role overview

The chosen candidate would be primarily tasked with working with and supporting the Coalition 2030 Coordinator as required. This is a dynamic, exciting and varied role, the needs of which will vary day-to-day and week-to-week.

The selected candidate will need to be comfortable in the following areas: advocacy, communications, membership engagement, membership recruitment, event organisation, facilitation, and administration.

Key responsibilities

Advocacy

- Help prepare for meetings with politicians and relevant officials
- Attend political meetings as required
- Carry out desk research as required

Communications

- Update the Coalition 2030 website
- Build social media presence and engagement

Membership engagement and recruitment

- Systematically reach out to members

Event organisation and facilitation

- Co-facilitate plenary meetings
- Drive organisation of events including, for example, hustings and conferences
- Support with the preparation of Steering Committee and Policy Working Group meetings

Qualifications and experience: Essential

- A clear understanding of and commitment to intersectional campaigns for social and global justice
- Understanding of Oireachtas structures and political processes
- A third level degree in politics, international development or social justice; or ample experience in social and global justice activism
- Experience organising advocacy campaigns
- Experience creating engaging social media content
- Understanding of human rights and a clear commitment to sustainable development

Qualifications and experience: Desirable

- Experience in facilitation and event organisation
- Experience in the nonprofit sector
- Knowledge of UN processes
- Experience in community engagement

Personal attributes and competencies

- Strong interpersonal skills
- Excellent written and oral communication skills
- Professional and organised work ethic
- Ability to work independently
- Ability to work on multiple projects and tasks at one time.
- Excellent time management and prioritisation skills.

Terms and conditions

Conditions are according to Irish legislation including the legal ability to live and work in Ireland. The Irish Environmental Network / Coalition 2030 adheres to Irish law that prohibits discrimination on basis of age, sexual orientation, marital status, birth, fortune, religious, philosophical or political beliefs, language, present or future state of health, disability, physical or genetic characteristics, sex, pregnancy, childbirth, maternity, change of sex, nationality, alleged race, skin colour, ancestry, national, ethnic or social origin. The working language is English, but applicants are not required to be native speakers.

Benefits

- A 5% employers' matched contribution to a company contributory pension scheme
- Generous annual leave of 25 days. For part-time employees annual leave entitlement is calculated on a pro-rata basis.
- Further Education / Training opportunities
- Time off in Lieu (TOIL) policy
- Travel (bike-to-work schemes/tax saver commuter tickets)
- The IEN offices are located centrally in Dublin 7, close to lively Capel Street and only 5 minutes from the nearest Luas stop.
- Hybrid working possible

Salary: Range from €37,000 - €44,000 pro rata, depending on experience.

Contract duration: This is a 1-year contract, subject to organisational funding, and may be extended, again due to organisational funding. The official employer is the Irish Environmental Network which hosts Coalition 2030.

Hours of work: Part Time - 3 x 8.5 hour days per week with one hour for lunch.

Start date: Flexible; but as soon as possible.

Working arrangements: Your place of work would be the MACRO Centre, 1 Green Street, Dublin 7. You may work hybridly but would be expected to work from the office at least one day per month. Attendance at in-person meetings is expected.

Travel: The selected candidate will be required to occasionally travel within Ireland and abroad for various political engagements.

Probationary period: Six months..

To apply: Please send your CV (no more than 2 pages) and cover letter outlining your motivation for this role by email to: jobs@coalition2030.ie

Deadline for applications: Midnight January 6th 2024

Note: This is an initial job description for recruitment purposes. A finalised job description will be issued as part of a contract agreement. A complete list of all the terms and conditions and the IEN's internal policies will be made available to the new staff member upon appointment.

Statement on solidarity participation and inclusion

A commitment to solidarity, participation and inclusion is one of the fundamental values of Coalition 2030. We therefore endeavour to ensure that everyone, particularly marginalised and disadvantaged groups who might be affected by policy are considered and included in the conversation. We acknowledge our privilege as people working in an NGO and understand the fact that there may be barriers to participation. We strive to expand and diversify civic engagement, by creating spaces for everybody to participate and be included in activism and political change. As part of this commitment to the values of solidarity, participation and inclusion we strongly encourage applications from those with identities often under-represented in civil society organisations, for example: people of colour, LGBTQIA+ people, those seeking asylum or with refugee status, people with a disability, or people who are members of an ethnic minority.

Data Protection

All documentation received by the Irish Environmental Network will be processed in accordance with the Data Protection Acts, 1988 and 2003 General Data Protection Regulation (GDPR; 2018). The information will only be used by the Irish Environmental Network in the processing of job applications and for ongoing administrative purposes with job candidates.

The Irish Environmental Network is a company limited by guarantee. Company No. 350182